



Ref: MUHS/ C.3/(PG)/2251/2011

Date: 11/10/2011

Circular No. 1/ 2011

For Registration & Eligibility Purpose Only

For First Year Post Graduate Ayurved Degree Course.

To
The Dean/Principal/ Director,
Of All PG Ayurved Colleges
Affiliated to MUHS, Nashik.

Sub : Submission of proposals of Registration & Eligibility for Academic year 2011-12 of admitted students to the first year Postgraduate Degree Ayurved Course .

- Ref. :**
1. Gazette of India Part III-Section 4 Notification Published by Central Council of Indian Medicine (CCIM), New Delhi dated 03 Feb. 2005.
 2. University Ordinance No. 04/2010.
 3. Information Brochure of PGA/APGA CET-2011 of Faculty of Ayurved issued by the Competent Authority of Directorate of Ayurved /A.M.H.M.C.M.
 4. Orders, GR, Instructions, Guidelines and the Directions issued by Hon'ble Courts, Government (Central & State), Councils, Pravesh Niyantaran Samiti, Directorate of Ayurved, AMAMCM & MUHS Nashik respectively.
 - 5 Letter of Directorate of Ayurved no.10641 dt.28/09/2011
 - 6 Letter of Directorate of Ayurved no.10719 dt.30/09/2011

Sir /Madam,

1. The admission process to admit the students to First year Postgraduate Degree course under Faculty of Ayurved for academic year 2011-12 have been started by the affiliated Colleges of the University.
2. The admission process is to be completed by the Competent Authorities & respective Colleges on or before the cut-off date i.e. **31th October 2011. No admission is to be done after the cut-off date.**
3. All affiliated Colleges must submit the proposals of Registration and Eligibility of admitted students for the Academic Year 2011-12 within the stipulated date in enclosed Annexure - I format.
4. As per the State Govt. G.R. dated 24th September 2003, the approval of the Pravesh Niyantaran Samiti is necessary for the admissions done at the Private Colleges.

5. The University reserves entire right in respect of grant of the academic term to the students. In case, if any issue of the student is arised in respect of appearance to the examination, the decision of the Examination Section will be final on the subject.
6. The eligibility of the students for admission to the course will be governed as per the orders issued by the Hon'ble Court, G.R's issued by the Government (Central & State), norms laid down by the Central Council of Indian Medicine (CCIM), Pravesh Niyrantran Samiti, Rules prescribed in the Information Brochure of the respective Competent Authority and Ordinance 04/2010 of Maharashtra University of Health Sciences, Nashik respectively.
7. **Registration & Eligibility of the admitted students must be taken during the same academic year i.e. 2011-2012.**

**TIME SCHEDULE FOR SUBMITTING OF THE PROPOSALS FOR
REGISTRATION & EIGIBILITY :-**

Sr No	Registration and Eligibility process	To be completed on or before
1	Admissions of the students on or before the cut-off date.	31/10/2011 (Cut-off date)
2	Submission of list of admitted students by fax/ college representative or by email on (eligibility@muhsnashik.com) in MS Word format (Annexure - II)	01/11/2011 by 11.00 A.M.
3	Submission of proposals complete in every aspect along with correct Floppy/CD/e-mail.	22/11/2011 (without late fees)
4	Submission of proposals with late fees of Rs. 500/- per day.	Upto 15/12/2011
5	Submission of correct CD / Floppy /e-mail with late fees of Rs. 500/- per day.	Upto 15/12/2011

Please note :-

- i) Correct Floppy/CD/e-mail is to be prepared as per the programme given at the end of this Circular.
- ii) Late fee of **Rs. 500/- per day** will be charged separately for late submission of proposals & Floppy/CD/e-mail.
- iii) Registration and Eligibility fee is **non transferable & non-refundable**.

ELIGIBILITY CRITERIA FOR THE ADMISSION:-

8. A candidate, who fulfils the Pre-requisite qualification required for the Ayurved course, is eligible for admission, provided that the candidate has submitted all requisite documents required for the Registration & Eligibility as mentioned in enclosed Annexure III and also has to remit the applicable registration and eligibility fees.

9. Pre-requisite qualification required:-

Course	Pre-requisite qualification
MD Ayurved	a) BAMS degree from recognized Medical College or equivalent qualification in Ayurved included in the second schedule appended to the CCIM Act, 48 of 1970 & including one year compulsory internship. b) One year compulsory rotating internship is likely to be complete the same on or before commencement of first round of counseling.

10. As per University Ordinance No. 04/2010, it shall be the responsibility of the Dean/ Principal/Director of the affiliated Colleges/Institutions to forward the applications of the students to the University with all necessary documents and obtain eligibility certificate of the students within a period of one year. It is obligatory for a student to obtain the enrollment and eligibility of the University, prior to the submission of the Examination form, failing which the candidate will not be allowed to appear for the examination unless the eligibility is issued by the University.

11. As per Information Brochure PGA/APGA-CET 2011 of respective Competent Authority, a **candidate belonging to Open category must secure not less than 50% marks and candidates belonging to Constitutional Reservation category must secure not less than 40% marks at PGA/APGA-CET-2011.**

12. 15% NRI seats shall be filled up by the Private Colleges amongst suitable candidates who fulfils the norms as laid down by the Central Council of Indian Medicine (CCIM) and as per prescribed criteria of Information Brochure of AMAMCM.

13. Reservation of seats for backward classes in Private Colleges will be governed as per **Government notification No. MED-2006/1196/CR 204/06 EDU-1(2) dated 24/06/2006.** The College shall submit the details of admitted students under reserved category in prescribed format as mentioned in the enclosed Annexure II.

REGISTRATION AND ELIGIBILITY FEES:-

14. The fees for Registration & Eligibility of the students admitted to First year Postgraduate course under the faculty of Ayurved for the A.Y. 2011-12, is as follows :-

Registration & Eligibility Fee		
Govt. & Govt. Aided Colleges		Private Colleges
MUHS	Non-MUHS	
1,650/-	3,850/-	11,000/-

NOTE :

- a) ***P.G. Registration and Eligibility fees to be remitted through one single Demand draft, drawn on any Nationalized Bank PAYABLE AT NASHIK, in favour of "THE REGISTRAR, MUHS, NASHIK".***
- b) *Name of College & No. of students shall be specified on the back side of the demand draft.*

SUBMISSION OF PROPOSALS OF REGISTRATION AND ELIGIBILITY:-

15. It is clarified that proposals of Registration & Eligibility will be accepted by the University of those Colleges that have been granted affiliation by the University for academic year 2011-12.

The College shall ensure that proposals for Registration and Eligibility are submitted along with/ set of documents as mentioned below:

A) Documents to be submitted by the students:-

1. List of documents to be submitted by the student as mentioned in enclosed Annexure III.
2. One set of photocopies of all original documents must be attested by the Dean/Principal.
3. Proposal of candidates admitted under Reserved Category quota, must be duly supported by the Caste & Caste Validity Certificate, failing which such proposals will not be accepted by the University. The College shall strictly observe compliance of these documents at time of submission of such proposals. The college shall verify authenticity and validity of Caste & Caste Validity Certificate submitted by the candidate.
4. As per Government Resolution no. सीबीसी-१२९०-२३१६/प्र. क्र. ३७८/मावक-५ दि. २४ ऑगस्ट, १९९५, Reservation benefits will not be allowed to out of Maharashtra State Candidate.
5. Following Documents are not required to submit along with Proposal of Registration & Eligibility for Postgraduate Ayurved Course :
 1. First to Final Year Mark-sheet of qualifying examination.
 2. Attempt Certificate.

B) Documents to be submitted by the College:-

1. Proposals of all admitted students, complete in every aspect along with one set of original and One set of attested photocopies.
2. Demand draft of Registration and Eligibility fees.
3. Floppy/CD correctly prepared as per University programme.
4. Correct Floppy/CD print out of the merit list of the admitted students with date of admission, Quota & category.
5. Consolidated list of documents submitted by the students.
6. Details of Registration and Eligibility fee paid by the students (in two copies).
7. Attested photocopy of affiliation letter issued by MUHS for academic year 2011 - 12.
8. Selection letter and mark-list of the students admitted by the Competent Authority.
9. Selection list of the students admitted by the Competent Authority.
10. Approval letter of PNS – “Pravesh Niyantaran Samiti” for the admissions of the students done in Private Colleges / Institutes.

Please Note :-

- A. The short comings should be submitted to the University within one month from the date of first short comings letter of the University.
- B. **Thereafter failing in submission of the shortcomings, a late fee of Rs. 50/- per week per student will be attracted as per Notification No. 01/2010 dt.: 04/03/2010.**
- C. **Late fees towards submission of Caste & Caste Validity Certificate are exempted.**
- D. Compliance of the shortcomings should be ensured to avoid the late fees.
- E. Original documents only are to be submitted with the proposals. In case any duplicate Document is submitted, then such document is to be duly supported with the verification letter from the concerned competent or issuing authority.
- F. If it is observed any student is undergoing two courses simultaneously, then the University will cancel his/her Registration & Eligibility.
- G. A candidate selected for Postgraduate Diploma / Degree will not be allowed for 'Change of subject.
- H. **Colleges are required to submit the appropriate data of admitted students in the prescribed format given by the University (Annexure II) within a stipulated period (e.g. as on 01/11/2011). There after data of admitted students or any changes in submitted data produced by the college will be treated as “irregular admission” & such college shall be penalized as per University circular no.MUHS/EO/109/2006 dt.12/01/2006 for Rs.50,000/- per irregular admission of the student. The Colleges are requested to strictly observe rules prescribed by the University to avoid such penalization.**

PROCEDURE FOR PREPARING FLOPPY/CD BY COLLEGES:-

To provide, the information of all admitted students, kindly download the PGEN1112.zip file from University website.

Instructions to use Programme:-

1. Unzip **PGENR1112 (PCETQOTA.DBF, PG.DBF,CLG_PG.DBF & PG.EXE)** on your computer.
2. From DOS prompt go to **PGENR1112** folder/directory and run the programmed PG.EXE.
3. Enter all information of all admitted students as per program.
4. Send only PG.DBF file by following E-mail address.
5. Send only PG.DBF file on two CD's and submit these CD's along with the documents of eligibility to University.

For any query regarding operating above data entry programmed, please contact on Phone on 0253 - 2539230 or on E-mail Address:- eligibilityt@muhsnashik.com.

Yours

Sd/-
Registrar



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ
MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES
 वणी रोड, म्हसळ, नाशिक-४२२००४ Vani Road, Mhasrul, Nashik-422004

Latest Passport Size
Photo

Attested by Dean/
Principal

APPLICATION FORM FOR REGISTRATION AND ELIGIBILITY OF POSTGRADUATE COURSE

Academic Year: **Course:** **Subject:**

1	Full Name of the candidate in BLOCK LETTER (As per qualifying Degree)																	
	Devnagari (Marathi)																	
	Mother's Name (First)																	
2	Name of the College																	
3	Date of Admission																	
4	Address for Correspondence	PIN:																
	Permanent Address	PIN:																
	E-mail ID																	
	Residential Telephone No																	
	Mobile No.																	
5	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>																
6	Date of Birth (Date/Month/Year)	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>									D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y											
7	Nationality	Indian <input type="checkbox"/> Foreigner <input type="checkbox"/> If foreigner, specify name of the country:																
8	Details of Entrance Examination	a) Name of Entrance Examination: b) Month & Year of Passing: c) Marks obtained: d) Percentage of Marks:%																
9	Qualification																	
	Sr. No	Qualifying Examination Passed	Subject / Course	Internship Completion Date	Name of University	Month & Year of passing												
	i)	Diploma																
	ii)	Bachelor's Degree																
	iii)	Postgraduate Degree																

10	Central / State Council Registration No.& Date																			
11	Constitutional Category of Admission	<table border="1"> <tr> <td>SC</td> <td>ST</td> <td>VJ</td> <td>NT-1</td> <td>NT-2</td> <td>NT-3</td> <td>SBC</td> <td>OBC</td> <td>OPEN</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	SC	ST	VJ	NT-1	NT-2	NT-3	SBC	OBC	OPEN									
SC	ST	VJ	NT-1	NT-2	NT-3	SBC	OBC	OPEN												
12	Special Reservation, if any	<table border="1"> <tr> <td>PH</td> <td>HA</td> </tr> <tr> <td></td> <td></td> </tr> </table>	PH	HA																
PH	HA																			
13	In-Service Quota, if any	<table border="1"> <tr> <td>Medical Officer (DHS)</td> <td>In-Service Personnel</td> <td>In-Service Teacher</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Medical Officer (DHS)	In-Service Personnel	In-Service Teacher															
Medical Officer (DHS)	In-Service Personnel	In-Service Teacher																		

Checklist of documents to be submitted by the candidate
(Put ✓ whichever applicable)

Sr. No	Particulars of documents	Original	Attested Photocopy
1	a) Nationality Certificate issued by District Magistrate/ Additional District Magistrate / Chief Metropolitan Magistrate or b) Photocopy of Valid Passport duly attested by Dean /Principal / Director or c) Domicile Certificate or d) Birth Certificate endorsed with Nationality as 'Indian' on it.	Yes / No	Yes / No
2	Entrance Examination Mark-sheet / Selection Letter	Yes / No	Yes / No
3	Passing / Degree Certificate of qualifying examination.	Yes / No	Yes / No
4	Internship Completion Certificate	Yes / No	Yes / No
5	Valid Registration certificate from the Central/State Council (Provisional Registration Certificate will not be considered)	Yes / No	Yes / No
6	Caste Certificate (If applicable)	Yes / No	Yes / No
7	Caste Validity Certificate (If applicable) (It is mandatory to the candidate belonging to reserved category to submit Caste Certificate duly supported by Caste Validity Certificate & Non-Creamy Layer Certificate(if any), failing which proposal will not be accepted)	Yes / No	Yes / No
8	Non-Creamy Layer Certificate for DT/ VJ NT, OBC, SBC (If applicable)	Yes / No	Yes / No
9	College Leaving Certificate (LC / TC)	Yes / No	Yes / No
10	Attempt Certificate duly signed by Head of the Institute (If applicable)	Yes / No	Yes / No
11	Copy of Gazette for change in name (If applicable)	Yes / No	Yes / No
12	Migration Certificate issued by the respective University (Applicable to Non-MUHS students only)	Yes / No	N.A
13	Affidavit Gap Certificate <i>(made by the student duly certified by Executive Magistrate)</i> (If applicable)	Yes / No	N.A
14	Medical Fitness Certificate duly quoted with Registration number <i>(as per the format prescribed in the Information Brochure by respective Competent Authority)</i>	Yes / No	N.A
15	Physically Handicapped Certificate <i>(as per the format prescribed in the Information Brochure by respective Competent Authority)</i> (If applicable)	Yes / No	Yes / No
16	Documentation for In-Service personnel (If applicable) a) Deputation Certificate b) No objection Certificate c) University approval Certificate for teacher in the concerned subject d) Experience Certificate	Yes / No Yes / No Yes / No Yes / No	Yes / No Yes / No Yes / No Yes / No
Applicable to M.Sc Nursing students only			
17	Final Year Mark sheet of qualifying examination	Yes / No	Yes / No
18	Experience Certificate duly signed by the Head of the Institute	Yes / No	Yes / No

Note: It is mandatory to submit above documents in chronological order with one set of Original and one set of attested Photocopies. However, documents specified at Sr. No.12, 13 & 14 to be attached with set of photocopies, which will be retained by the University.

UNDERTAKING

I hereby declare that above information furnished by me is correct. If any information furnished by me is found fraudulent /incorrect/ untrue at a later date, I am aware that my admission is liable to be cancelled and Civil/Criminal action can be prosecuted against me. I am fully aware that the University shall return my application of enrolment towards non-compliance of documents within a period of 90 days from the date of admission. I have perused eligibility rules for admission and thereby declare that I am eligible to be enrolled with the University.

I am also aware that late fees shall be attracted towards late submission of eligibility documents as prescribed by the University.

Date:

Signature of candidate

We certify that entries made by the candidate in the application form are correct and have been verified from the original documents. On perusal of documents, it is found that the candidate is eligible for the admission of the course as per prescribed norms. It is apprised to the candidate to comply-with requisite documents within a period of 90 days, failing which his/her admission shall be cancelled by the College.

Signature of Guide/
University recognised teacher

Signature of the HOD/Professor

Name:

Name:

Date:

Date :



**Signature of the Dean/Principal
of the College / Institution**

E-MAIL/FAXLIST FORMAT FOR PRIVATE AYURVED COLLEGE

Annexure – II

Information of admitted students of academic year 2011 - 2012

Name of the College:.....

Intake Capacity :

Total no. of admitted students:.....

A. Details of students Admitted In General quota (60%)

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA/APGA CET Mark	CVC (Yes/No)	Admitted by AMAMCM/ College Mgt.
01								
02								
03								
04								

(Note: Proposals of reserved category candidates without CVC will not be submitted)

B. Details of students Admitted under Reserved Category Quota (25%)

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA/APGA CET Mark	CVC (Yes/No)	Admitted by AMAMCM/ College Mgt.
01								
02								
03								
04								

Note: 1. Information of students admitted in 'Reserved Category quota' on inter-se merit, due to non availability of reserved category candidate is included & marked as 'against reservation' in remarks column.

2. Proposals of reserved category candidates without CVC will not be submitted.

C. Details of students Admitted under 15% NRI Quota in Private College

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA/APGA CET Mark	CVC (Yes/ No)	Remark
01								
02								
03								

(Note: Information of candidate admitted against vacant seat of actual NRI is specifically mentioned as a "against NRI" in space provided in remark column)

It is certified that above information of candidates have been verified from the record & is found correct



Sign of Dean/Principal/Director
Stamp of College:

E-MAIL/FAXLIST FORMAT FOR GOVERNMENT & AIDED COLLEGE

Annexure – II

Information of admitted students of academic year 2011 - 2012

Name of the College:.....

Intake Capacity :

Total no. of admitted students:.....

A. Details of students Admitted Under 80% Student Category on Merit Quota

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA CET Mark	CVC (Yes/No)	Remark
01								

(Note: Proposals of reserved category candidates without CVC will not be submitted)

B. Details of students Admitted under 05% Out of State Quota

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA CET Marks	CVC (Yes/No)	Remark
01								

C. Details of students Admitted under 09% Medical Officer (DHS) Quota

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA CET Marks	CVC (Yes/No)	Remark
01								

D. Details of students Admitted under 05% In Service Teacher Quota

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA CET Marks	CVC (Yes/No)	Remark
01								

E. Details of students Admitted under 01% In-Service Medical Personnel Quota

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA CET Marks	CVC (Yes/No)	Remark
01								

It is certified that above information of candidates have been verified from the record & is found correct



Sign of Dean/Principal/Director

Stamp of College:

E-MAIL/FAXLIST FORMAT FOR MINORITY AYURVED COLLEGE

Annexure – II

Information of admitted students of academic year 2011 – 2012

Name of the College:.....

Intake Capacity :

Total no. of admitted students:.....

A. Details of students Admitted In Minority quota (50%)

Sr. No	Name of Student as Per BAMS Degree	Date of Admission	Subject	Category	PGA/ APGA CET Mark	CVC (Yes/No)	Admitted by Director of Ayurved/ AMAMCM/ College Mgt.	Remark
01								
02								
03								

Note: 1. Information of students admitted in ‘Minority quota’ on inter-se merit, due to non availability of actual Minority candidate is included & marked as ‘against Minority’ in remarks column.

B. Details of students Admitted In Non-Minority quota (50%)

Sr. No.	Name of Student as Per BAMS Degree	Date of Admission	Subject	Quota	Category	PGA/ APGA CET Mark	CVC (Yes/No)	Admitted by Dir.of Ayurved/ AMAMCM/ College Mgt..
01								
02								
03								
04								

(Note: Proposals of reserved category candidates without CVC will not be submitted)

It is certified that above information of candidates have been verified from the record & is found correct



Sign of Dean/Principal/Director

Stamp of College:

INSTRUCTIONS FOR FILING THE APPLICATION FORM

Annexure-III

1. **At Sr. No. 1** of the Application Form Write name in block letter as per qualifying degree Certificate / Gazette (attach documentary proof).
2. Submit separately a set of original documents & a set of attested photocopies arranged serially as mentioned below **(from Sr No. 01 to 10)**
3. Set of legible photocopies of original documents must be duly attested by the Dean / Principal / Director & attached with the application form.
4. Attach original documents at **Sr. No. 11 to 13** in below list, to the application form.
5. Formats of Undertaking Continuation letter are as mentioned in enclosed Annexure-IV

LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION FORM

Sr. No	List of Documents
1.	a) Nationality Certificate issued by District Magistrate, Additional District Magistrate, Chief Metropolitan Magistrate or b) Photo copy of Valid Passport duly attested by Dean or Principal or Director or c) Domicile Certificate or d) Birth Certificate having endorsed with nationality as Indian on it.
2.	Entrance Test Mark sheets & Selection Letter
3.	Passing / Degree Certificate of qualifying examination.
4.	Internship Completion Certificate on or before commencement of first round.
5.	Valid Registration certificate from the Council (attach renewal receipt)
6.	Caste Certificate (If applicable)
7.	Caste Validity Certificate (If applicable) Referred to the PGA/APGA-CET -2011 Brochure and Government Resolution dt- 11/05/2010, for a student from reserved category, it is mandatory to submit caste certificate duly supported by caste validity certificate. Without Caste, Caste Validity Certificate proposal of the student from reserved category will not be accepted
8.	Non-Creamy Layer Certificate issued on or after 01/04/2011 for DT/ VJ, NT-1, NT-2, NT-3, OBC, SBC (If applicable)
9.	College Leaving Certificate (LC / TC)
10.	Gazette for change in name (If Applicable)
11.	Migration Certificate issued by the respective University. (If Applicable)
12.	Self Educational Gap (after qualifying Degree) Affidavit by student certified by Executive Magistrate / Notary. (If applicable)
13.	Medical Fitness Certificate from registered Medical Practitioner.
14.	Physically Handicapped Certificate (If applicable)
15	Documentation for In-Service personnel (If applicable) a) Deputation Certificate b) No objection Certificate c) University approval Certificate for teacher in the concerned subject d) Experience Certificate

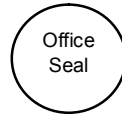
Annexure -IV

CONTINUATION LETTER BY THE COLLEGE AUTHORITY

This is to certify that Dr. has completed the course of qualifying degree from this college. The candidate is a past student of the college continuing the higher education without transfer. Submission of TC/LC is not required for the candidate.

Place:

Date:



signature

Dean / Principal